





## **Formal Executive Governing Board and Oversight Advisory Committee Membership Selection**

The initial formal Executive Governing Board and Oversight Committee members will be appointed by the Executive Committee leadership of the IFC in consultation with the Executive leadership of the AFS and other existing former members of the FAD Steering Committee. The Executive Governing Board Chair and Vice-Chair shall be members of the Instream Flow Council selected by the leadership of the Executive Committee of the IFC in consultation with the leadership of the Executive Committee of the AFS. The Chair and Vice-Chair of the Executive Governing Board shall serve at the will of the leadership of the Executive Committee of the IFC.

## **Formal Executive Governing Board and Oversight Committee Member Terms**

All Executive Governing Board and Oversight Committee members will serve 3-year terms. During the first two years, the members will establish a process to begin staggered length terms for Oversight Committee representation after the third year for all Oversight Committee categories (exclusive of the Executive Governing Board). This will allow for different representation for all Oversight Committee categories while providing consistency in terms of overall institutional memory overlap. Existing members will be allowed to apply for additional terms at the end of their respective terms after the initial 3-year cycle when staggered terms begin. Members may serve an unlimited number of terms if successfully reinstated.

## **Vacancies**

In general, vacancies on the Oversight Committee shall be filled by an appointment by the members of the Executive Governing Board and approval of the IFC and AFS ExCom leadership of both organizations.

## **Continuation of Service**

A member of the Executive Governing Board or Oversight Committee whose term of service expires may continue to serve until a successor is appointed if the member is not reappointed.

## **Removal**

If an Executive Governing Board or Oversight Advisory Committee member misses three consecutive regularly scheduled meetings, the Executive Governing Board may vote to remove that member and appoint another individual to that category per the appointment process above.

## **Compensation**

Members of the Executive Governing Board and Oversight Advisory Committee will serve without compensation.

## **Meetings**

There shall be at least 1 in-person meeting of the Executive Governing Board and Oversight Committee per year, but initially (for the first two years after formation), most meetings will be virtual.

## **Travel and Per Diem**

There may be travel and per diem support for Executive Governing Board and Oversight Committee members' attendance for in-person meetings after the Center has been operational for its first two years. Prior to that time, Executive Governing Board and Oversight Advisory Committee members may need to provide their own travel and per diem support depending on Center budgets.

## **Executive Governing Board and Oversight Committee Roles**

In accordance with the FAD and as described in this Governance Charter, the following roles will be served:

### Executive Governing Board

- Select and manage core staff to administer and operate the Center.
- Select Oversight Committee members including establish other subcommittees as needed..

### Oversight Advisory Committee

- Promote sustainable water management that integrates the goals and objectives of the FAD
- Coordinate stakeholder interests and participation at the national and international levels.
- Recommend policies and guidance for the Center’s functions and staffing.
- Recommend practices that ensure responsible short- and long-term fiscal management to achieve the goals, objectives, and strategies of the FAD, including facilitating the development of partnerships with and support from other stakeholder entities.
- Recommend processes to ensure training, research, support, and other needs are met and prioritized in accordance with the FAD.
- Recommend metrics for measures of success, evaluate progress, and communicate such to all stakeholder interests, at a minimum, annually.
- Report annual progress and accomplishments and the status of continued needs for training, research, support, and other functions and needs of the Center to all stakeholder interests.

### **Procedures**

The conduct of normal business includes a requirement that a quorum of members of the Executive Governing Board and Oversight Committee be present.

No recommendations may be acted upon or adopted by the Executive Governing Board except by the vote of two-thirds of all the members.

### **Quorum**

A majority of the active members of the Executive Governing Board and Oversight Committee shall constitute a quorum.

### **Reference**

[Weedman, D., D. Austen, T. Annear, D. Carlisle, C. Estes, T. Hardy, A. Locke, D. Orth, D. Reiser, and C. Stalnaker. 2023. Training, research, and development center to support instream flow and water level conservation: Feasibility assessment. Multistate Conservation Grant Project Number F21AP01124, Wildlife and Sport Fish Restoration. Instream Flow and Water Level Conservation Steering Committee. \*Instream Flow Council and American Fisheries Society\*. 78 p. \(referred to as the \*Final Assessment Document \(FAD\)\* in the body of the \*Basic Business Plan\*\)](#)